

21<sup>st</sup> June 2018

**This letter is for demonstration purposes only.**

**SUBJECT: Offer of Provisional Admission into the 4.5 Year Doctor of Medicine Program.**

Your application for admission to the 4.5 Year MD Program at American International Medical University has been received. Following the review of your submitted documents and your completed courses of study, I am pleased to inform you that you have been provisionally accepted to the MD Program which includes 2 Semesters of CMED courses and 11 semesters of MD.

Your final admission letter and travel documents will be issued once \* Listed Documents in this Provisional Admissions Letter are provided\* Interview Process is Completed \*Admission Eligibility Assessment Report is received from Admission Committee \* First year tuition fees and other mandatory fees are paid. Note; this document is not entitled for any travel privileges.

Please await your final offer letter.

Yours sincerely,

.....  
Cara Ghirawoo  
**Director - Admissions and Student Services**

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The following is a list of required documents to be submitted to our Admission Office.

- Notarized or Certified Transcripts
  - Letter of instruction from previous school confirming that the courses were taught in English. (If not, TOEFL or IELTS is required).
  - Copy of Police Clearance Certificate
  - 4 color passport-size photographs
  - Copy of Financial/Bank Statement or Affidavit of support (from parents or caretaker whose net worth is 3 times more than the tuition fees)
  - Notarized Passport or Passport book where required
  - Signed offer letter
  - Signed Personal Statement
  - 2 Letters of Recommendation
  - Immunization and Medical fitness Certificate from Licensed physician with stamp
  - Psychological assessment report from licensed physicians on mental ability/stability for going through the fast phased MD program.
- ❖ Please see below Fee Structures for the MD program. First year Tuition fee and other relevant fees must be paid 30 days prior to the beginning of classes via Wire Transfer to the University's account. **NO OTHER MODE OF PAYMENT WILL BE ACCEPTED AND TUITION FEES SHOULD NOT BE PAID TO THRID PARTY OR UNIVERSITY REPRESENTATIVE AS CASH OR ANY BANK TRANSFERS OR CHEQUE.**

*ALL FEES ARE SUBJECT TO CHANGE AT THE UNIVERSITY'S DISCRETION*

- ❖ **Students are required to attend daily classes in scrubs.**
- ❖ **Upon Enrolment, students will be required to obtain a diagnostic kit. This kit should include:**

Lab coats, Scrubs, stethoscope, Sphygmomanometer, thermometer, measuring tape, tongue depressor, diagnostic kit (hammer, otoscope, ophthalmoscopes and torch) and Glucometer set. ***STUDENTS WILL BE RESPONSIBLE TO UPDATE THE DIAGNOSTIC KIT AT ALL TIMES ((refill the kit whenever necessary on your own cost).***

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**FEE STRUCTURE FOR 4.5 YEAR MD PROGRAM WITH CLINICALS IN CARIBBEAN**

**(excluding Jamaica UWI)**

<b>Particulars for Yearly Fee</b>	<b>Amount [USD]</b>
Application , enrollment and registration Fee ( <b>non-refundable</b> )	\$2,500.00
<b>TOTAL</b>	<b>\$2,500.00</b>
<b>Pre Clinical/Basic Science</b>	
YEAR 1	\$11,500.00
YEAR 2	\$11,000.00
<b>TOTAL FOR YEAR 1&amp; 2</b>	<b>\$22,500.00</b>
<b>Clinical Rotation in Caribbean (excluding Jamaica UWI )</b>	
YEAR 3 (Core)	\$12,000.00
YEAR 4(Core & Electives in India/Nigeria/Caribbean other than UWI)	\$12,000.00
<b>TOTAL FOR CLINICAL ROTATION</b>	<b>\$24,000.00</b>
<b>TOTAL FOR ENTIRE PROGRAM</b>	<b>\$49,000.00</b>

**YEAR 1 Payment Schedule - \$14,000**

- 1<sup>st</sup> payment for application, enrollment and registration fee of \$2,500. This fee must be paid to the University to secure the admission. This fee is **NON-REFUNDABLE**.
- 2<sup>nd</sup> payment of \$4,000 to be paid to the University before traveling to St. Lucia.
- 3<sup>rd</sup> payment of \$7,500 for balance tuition fee must be paid to the University before receiving the travel clearance letter.

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<b>Particulars for Yearly Fee</b>	<b>Amount [USD]</b>
Application Fee, Enrollment and registration (non-refundable)	\$2,500.00
<b>TOTAL</b>	<b>\$2,500.00</b>
<b>Pre Clinical/Basic Science</b>	
YEAR 1	\$11,500.00

YEAR 2	\$11,000.00
<b>TOTAL FOR YEAR 1&amp; 2</b>	<b>\$22,500.00</b>
<b>Clinical Rotation in USA &amp; UWI</b>	
YEAR 3 (Core)	\$28,000.00
YEAR 4(Core & Electives) <i>Year 4 – if Core + electives in USA or UWI fee is \$ 28,000</i>	\$25,000.00
<b>TOTAL FOR CLINICAL ROTATION</b>	<b>\$53,000.00</b>
<b>TOTAL FOR ENTIRE PROGRAM</b>	<b>\$78,000.00</b>

**FEE STRUCTURE FOR 4.5 YEAR MD PROGRAM WITH CLINICALS IN USA & UWI, Mona**

*\*If students do their elective rotations in the USA, the year fee will be USD \$28,000.*

*\*Year 4 – if Core + electives are done in USA or UWI the fee is \$28,000*

## **OTHER MANDATORY FEES NOT INCLUDED IN TUITION FEE STRUCTURE**

1. **MALPRACTICE INSURANCE** is mandatory for all students during clinical rotation. Mal Practice Insurance for the 2 years of Clinical Rotation costs **USD \$2,850** per year (total = **\$5700**). Please note that Malpractice Insurance is also applicable and mandatory for students doing electives in India.
2. **STUDENT GOVERNMENT ASSOCIATION (SGA) & AMERICAN MEDICAL STUDENT ASSOCIATION (AMSA) FEE of USD \$150.00 per year** is mandatory and must be paid by all students. This fee will cover all activities such as field trips, sports meets, parties, events, medical camps, gym membership and any other activity planned by the SGA& AMSA for student recreation and educational enhancement. The fee must be paid along with the tuition fees.

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3. **HEALTH INSURANCE:** - Health Insurance is mandatory for all students during the entire program. Health insurance can either be obtained in your home country or in St. Lucia. If obtained in your home country, proof of being insured must be presented along with your completed medical certificate. You must show proof that your policy is always up to date during registration. If you do not show proof of medical insurance coverage before starting the program and every semester thereafter, you will not be allowed to register for classes. It is the student's responsibility to contact their health insurance provider to find out how their coverage works while they are attending school in a foreign country. Please be certain that your private health insurance plan will cover a student away from home in any medical emergency situation.

Students who do not have health insurance from their home country must obtain health insurance in St. Lucia at a cost of **USD \$450 per year**. The first year insurance payment must be made along with your final tuition fee payment before arrival in St. Lucia. The University will arrange the policy on the student's behalf.

4. **STANDARDIZED EXAM FEES (Basic Sciences)** : Standardized exams will be offered at various semesters during the course. The standardized exam fee during the basic sciences will be USD \$200 per semester. The NBME comprehensive exam fees will be charged separately. The cost of USMLE is not included in this fee.
5. **EARLY CLINICAL EXPOSURE SURCHARGE FEE:** early clinical exposure surcharge for Basic Science & Pre-Clinical is US\$ 200.00 per Semester.
6. **CLINICAL SURCHARGE FEE** for Clinical Rotations - US\$ 750.00 per Semester.
7. **CORE ROTATIONS EXAM FEE** – USD \$200.00 per Semester.
8. **NBME COMPREHENSIVE EXAM 1** – Fee is USD \$150.
9. **NBME COMPREHENSIVE EXAM 2** – Fee is USD \$150.
10. **GRADUATION FEE** - US\$ 750.00.

11. **GRADUATION IN ABSENTIA FEE** - US\$ 500.00.

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**Notes and Conditions:**

1. All Indian students should apply for MCI eligibility certificate by showing this offer letter. A copy of the acknowledgement must be presented during registration.
2. Clinical Rotation can also be done in Caribbean and USA. The options and fee structure details can be obtained upon request.
3. The fee for clinical rotation is subject to change based on hospital fees and other expenses which may arise.
4. Students are not allowed to work in St. Lucia, USA or any country during the study period.
5. Fee policy and admission related conditions apply. This excludes any Government regulated fees such as Saint Lucia visa, US visa and Board Exams, which are additional. For any other information, please refer to the University's Fees and Regulations Guidelines.
6. Tuition fee and other relevant fees must be paid 30 days prior to the beginning of classes via Wire Transfer to the University's accounts **ONLY. NO OTHER MODE OF PAYMENT WILL BE ACCEPTED AND TUITION FEES SHOULD NOT BE PAID TO THRID PARTY OR UNIVERSITY REPRESENTATIVE AS CASH OR ANY BANK TRANSFERS OR CHEQUE.**
7. The conditional admission is given based on the photocopy of the transcripts supplied. The certified transcripts and originals **MUST** be presented during Registration.
8. Students are required to provide a letter of instruction from previous school confirming that the courses were taught in English. If not, TOEFL or IELTS is required.
9. A Class Attendance of 80% is required for students to be allowed to sit every examination. If attendance is lower than 80%, students will not be allowed to sit the exams.
10. For students on the Semester fee structure, all fees for every semester of the Basic Science phase must be paid 15 days before the beginning of classes. For Clinical Rotation, the fee must be paid 30 days before the beginning of the clinicals. The copy of the Payment confirmation must be submitted to the Accounts Department for tracking purposes.
11. For students on the Yearly Scholarship fee structure, if the fee payment is not made by the deadline indicated, the fee will automatically be changed to the Semester Scholarship fee structure and the Yearly option automatically becomes null and void. Students will not be allowed to revert to the Yearly Scholarship fee thereafter.

12. Any student owing fees to the University will be restricted from writing exams.
13. There will be a Board Exams/Supplemental fee for any exams failed as per the Academic Bulletin. ECD \$250 for first retake and ECD \$500 for 2<sup>nd</sup> retake.
14. For Refund Policy on tuition fees and Withdrawal conditions, refer to Academic Bulletin, you hereby agreed that you have reviewed and accepted the refund policy.
15. Students who take a break from the program exceeding 1 semester will be required to pay a re-joining fee of **USD \$1,500.00**. Those students will be required to pay the tuition fee which is in effect at the time of rejoining.
16. Students who have withdrawn from the program must pay 1 semester fee before receiving the official transcript.
17. Airport Pick up arrangements will be made for all students by the University at no cost.
18. White Coat Ceremony: White Coat Ceremony fee will be announced 30 days before the ceremony.

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Thank you for your cooperation: .....

(For) Assistant Finance Controller

I hereby agree to the above-mentioned conditions for admission into the MD Degree program at American International Medical University. **Please sign and return this page to confirm your understanding and agreement to the terms and conditions.**

Student Name: ..... Signature: .....

Date: .....

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